

Brasted Parish Council

Brasted Parish Council, PO Box 576, Sevenoaks TN13 9RT
Tel: 01732 455374 e mail: clerk@brastedparishcouncil.gov.uk

Annette Hanson, Parish Clerk

Members of the Council are summoned and members of the public are invited to attend an Ordinary meeting of the Parish Council on **Monday 12 January 2026 at 7.00pm** at Brasted Pavilion, Brasted Recreation Ground for the purpose of transacting the following business:

The meeting will be recorded. Regrettably, it will not be possible to participate in this meeting remotely.

AGENDA

1. To receive and accept apologies for absence

2. Open session – public question time

This part of the meeting is set aside so that members of the public present may draw the attention of the Parish Council to any matter on the Agenda. Speakers are politely requested to talk for no more than 3 minutes. The total time allowed for the public session is 15 minutes.

3. Declarations of Interest relevant to items on this Agenda

4. Minutes of meeting on Monday 8 December 2025

5. Matters arising not covered below

6. Recreation Ground & Open Spaces

6.1. Any general updates not covered below

6.2. Playground order update

6.3. Playground resurfacing quotes

6.4. HSE Village Hall Checklist

6.5. Grounds Maintenance update

6.6. Tennis coaching update

6.7. Tree Surgeon quotes re tree survey

7. Planning

Updates:

7.1 Heverswood Lodge High Street Brasted Kent TN16 1HL Ref. No: 25/02093/HOUSE

Loft conversion including three roof dormers and internal arrangements. Minor internal alterations to the ground floor. Material changes to include a white render, black/grey uPVC windows and slate roof tiles, alteration to fenestrations, alteration of the timber gable end details. Alteration to the roof layout on the rear extension to include a roof lantern.

7.2 SDC Online Local list Information Session: 13/1/26 5pm – 6.30pm

7.3 Old Trafford Coal Yard Planning Appeal: 13/1/26

Comments requested:

7.4 Greenways Chart Lane Brasted Kent TN16 1LY Ref. No: 25/03518/HOUSE

Single storey side extension and alterations to roof at rear with sun tunnel, and solar panels to rear elevation.

7.5 Heverswood Lodge High Street Brasted Kent TN16 1HL Ref. No: 25/03330/FUL

Demolition of existing outbuildings, erection of 2no. detached single storey dwellings with attached garages, parking and access, boundary treatments, associated landscaping and cycle stores.

7.6 Byways Scords Lane Brasted Kent TN16 1QE Ref. No: 25/02585/HOUSE

Erection of a detached single-storey double garage.

8. Finance

- 8.1.** Management Accounts & Bank reconciliation
- 8.2.** Payments & Invoices for Approval
- 8.3.** Credit Card statement for approval
- 8.4.** 26/27 Budget & Precept
- 8.5.** Grant to Defibrillator Training Provider
- 8.6.** Bank signatories

9. District & County Councillors' Reports

- 10.** Crime: Proposal for ANPR Cameras for Brasted side roads
- 11.** Brasted Chart Update
- 12.** Toys Hill Update
- 13.** .gov e mails & website – update
- 14.** Draft IT Policy & Assertion 10
- 15.** Parish Council Privacy Notice
- 16.** GDPR Policy
- 17.** Village Hall War Memorial - Lead lettering
- 18.** Dates for 26-27 meetings
- 19.** Highways
 - 19.1.** Updates from reported faults
 - 19.2.** Station Road drain issues
- 20.** Correspondence
- 21.** Information Exchange
- 22. Date of Next Meeting: Monday 9 February 2026 at 7pm**