

Brasted Parish Council

Brasted Parish Council, PO Box 576, Sevenoaks TN13 9RT
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Annette Hanson, Parish Clerk

Members of the Council are summoned and members of the public are invited to attend an Ordinary meeting of the Parish Council on **Monday 9 March 2026** at **7.00pm** at Brasted Pavilion, Brasted Recreation Ground for the purpose of transacting the following business:

The meeting will be recorded. Regrettably, it will not be possible to participate in this meeting remotely.

AGENDA

1. To receive and accept apologies for absence

2. Open session – public question time

This part of the meeting is set aside so that members of the public present may draw the attention of the Parish Council to any matter on the Agenda. Speakers are politely requested to talk for no more than 3 minutes. The total time allowed for the public session is 15 minutes.

3. Declarations of Interest relevant to items on this Agenda

4. Minutes of meeting on Monday 9 February 2026

5. Matters arising not covered below

6. Recreation Ground & Open Spaces

- 6.1. Any general updates not covered below
- 6.2. Playground order update
- 6.3. Playground resurfacing quotes
- 6.4. Grounds Maintenance update
- 6.5. Tree work on Horse Chestnut tree
- 6.6. Quote for repainting village sign
- 6.7. Pavilion Fixed Electrical Inspection
- 6.8. Tennis coaching
- 6.9. Pavilion Bin Collection – increase in price

7. Planning

Updates:

7.1 Land Adjacent To Ivy Cottage Chart Lane Brasted Kent TN16 1LS Ref. No: 25/03057/FUL

Erection of 2 semi-detached dwellings with associated shared vehicular access, parking spaces with electric vehicle charging points and landscaping.

Status: Refused

7.2 Heverswood Lodge High Street Brasted Kent TN16 1HL Ref. No: 25/02093/HOUSE

Loft conversion including three roof dormers and internal arrangements. Minor internal alterations to the ground floor. Material changes to include a white render, black/grey uPVC windows and slate roof tiles, alteration to fenestrations, alteration of the timber gable end details. Alteration to the roof layout on the rear extension to include a roof lantern.

Status: Granted on Appeal

7.3 Old Trafford Coal Yard Station Road Brasted Kent TN16 1NT

The change of use of land to Gypsy/Traveller site comprising 2 pitches including the siting of 1 mobile home, 1 touring caravan and 1 small utility rooms per pitch. 24/03244/FUL

Status: Granted on Appeal

7.4 Local List & Conservation Area Review

Comments requested:

7.5 Heverswood Lodge High Street Brasted Kent TN16 1HL Ref. No: 25/03330/FUL

Demolition of existing outbuildings, erection of 2no. detached single storey dwellings with attached garages, parking and access, boundary treatments, associated landscaping and cycle stores.

Further information and revised plans have been provided to try to address KCC Highways comments and the parish comments made

7.6 Toys House Puddledock Lane Westerham Kent TN16 1PY Ref. No: 25/03505/FUL

Erection of a replacement dwelling following demolition of the existing dwelling; removal of the existing tennis court and swimming pool, installation of a replacement swimming pool and new padel court; erection of a replacement lodge to provide guest accommodation following demolition of the existing lodge, and the erection of a groundskeeper's lodge following demolition of the existing stables and outbuildings, together with all associated hard and soft landscaping works.

Additional documents submitted: Arboricultural impact assessment & Landscape Masterplan

7.7 Tally Ho Toys Hill Brasted Kent TN16 1QG Ref. No: 26/00191/HOUSE

Demolition of existing rear extension and conservatory. Proposed single-storey rear extension with rooflights, raising height of rear patio and glass balustrade. Installation of PV panels.

8. Finance

- 8.1. Payments & Invoices for Approval
- 8.2. Credit Card statement for approval
- 8.3. Grant for Defibrillator Training Provider
- 8.4. Bank – councillor e mail addresses update
- 8.5. Review of 26/27 Salaries & Wages Budget (per Financial Regulations)
- 8.6. Clerk's March pay adjustment
- 8.7. VAT Return
- 8.8. Request for Grant from DAVSS
- 8.9. Review of Pavilion hire fees, allotment fees, Football Club fees
- 8.10. Sevenoaks Men's Shed - Request for grant or other assistance
- 8.11. Internal Audit - update

9. District & County Councillors' Reports

10. Brasted Chart Update

11. Toys Hill Update

12. Planning for Annual Parish Meeting Monday 13th April (including minutes of last meeting)

13. .gov e mails & website – update

14. GDPR Policy & privacy Notice

15. Village Hall War Memorial - Lead lettering

16. Highways

16.1. Updates from reported faults

16.2. Station Road drain issues

16.3. Parking

16.4. HIP

17. Correspondence

17.1. Telecoms Consultation re Old Coal Yard site

17.2. Little Travelling Bean Coffee Shop

18. Information Exchange

- 19. Date of Next Meeting: Monday 13 April 2026 (Annual Parish Meeting)
 Monday 11 May 2026 (Council meeting)**