

Brasted Parish Council

Brasted Parish Council, PO Box 576, Sevenoaks TN13 9RT
Tel: 01732 455374 e mail: clerk@brastedpc.org.uk

Annette Hanson, Parish Clerk

Members of the Council are summoned and members of the public are invited to attend an Ordinary meeting of the Parish Council on **Monday 13 July 2026** at **7.00pm** at Brasted Pavilion, Brasted Recreation Ground for the purpose of transacting the following business:

The meeting will be recorded. Regrettably, it will not be possible to participate in this meeting remotely.

AGENDA

1. To receive and accept apologies for absence

2. Open session – public question time

This part of the meeting is set aside so that members of the public present may draw the attention of the Parish Council to any matter on the Agenda. Speakers are politely requested to talk for no more than 3 minutes. The total time allowed for the public session is 15 minutes.

3. Declarations of Interest relevant to items on this Agenda

4. Minutes of meeting on Monday 8 June 2026

5. Matters arising not covered below

6. Recreation Ground & Open Spaces

6.1. Any general updates not covered below

6.2. Pavilion

6.2.1. Window coverings - quote

6.2.2. Window cleaning - update

6.2.3. Fire Extinguisher check

6.2.4. Burglar alarm maintenance Monday 20th July

6.2.5. CCTV Access

6.3. Grounds maintenance update

6.4. Oakbury Tennis Club – Summer holiday proposal

6.5. New tennis coaching request

6.6. Christmas decorations – update

6.7. Tree quotes – horse chestnut tree on Green

7. Planning

7.1 SDC Local Plan Coordination Group – proposal to join the group from Cllr O’Hara

Planning applications awaiting comments:

7.2 Saltwood Lodge Chart Lane Brasted Kent TN16 1LX Ref. No: 26/01265/HOUSE

Demolition of the existing conservatory and chimneys with new rear extension with rooflight. New patio and terrace area with removal of pond and retaining walls with associated landscaping. Alterations to fenestration.

7.3 Toys House Puddledock Lane Westerham Kent TN16 1PY 25/03505/FUL

Erection of a replacement dwelling following demolition of the existing dwelling; removal of the existing tennis court and swimming pool, installation of a replacement swimming pool and new padel court; erection of a replacement lodge to provide guest accommodation following demolition of the existing lodge, and the erection of a groundskeeper's lodge following demolition of the existing stables and outbuildings, together with all associated hard and soft landscaping works.

Additional information following KCC Ecology Response

8. Finance

- 8.1.** Management accounts and bank reconciliation at 30/6/26
- 8.2.** Annual Review of Risk Management for 26-27
- 8.3.** Review of interest-bearing bank accounts
- 8.4.** Payments & Invoices for Approval
- 8.5.** Credit Card statement for approval
- 8.6.** Clerk's pension – retrospective approval for changes to Clerk's monthly net pay & payments to pension scheme

9. District & County Councillors' Reports

10. Brasted Chart Update

11. Toys Hill Update

12. .gov e mails – update

13. Highways

- 13.1.** Updates from reported faults
- 13.2.** Response re HGV signage Chart Lane/Emmetts Lane & Rectory Lane/Church Road
- 13.3.** Response from KCC Highways to Brasted HIP request for alterations to zebra crossing and chicane
- 13.4.** Concerns re M25 diversion traffic through Brasted (Church Road to Village Hall)

14. Correspondence

- 14.1.** Road traffic hazard Mulberry Place/A25 junction
- 14.2.** Anti-social behaviour at recreation ground

15. Information Exchange

16. Date of Next Meeting: Monday 14 September 2026 at 7pm