

Brasted Parish Council

Brasted Parish Council, PO Box 576, Sevenoaks TN13 9RT
Tel: 01732 455374 e mail: clerk@brastedparishcouncil.gov.uk

Annette Hanson, Parish Clerk

Members of the Council are summoned and members of the public are invited to attend an Ordinary meeting of the Parish Council on **Monday 14 September 2026 at 7.00pm** at Brasted Pavilion, Brasted Recreation Ground for the purpose of transacting the following business:

The meeting will be recorded. Regrettably, it will not be possible to participate in this meeting remotely.

AGENDA

1. To receive and accept apologies for absence

2. Open session – public question time

This part of the meeting is set aside so that members of the public present may draw the attention of the Parish Council to any matter on the Agenda. Speakers are politely requested to talk for no more than 3 minutes. The total time allowed for the public session is 15 minutes.

3. Declarations of Interest relevant to items on this Agenda

4. Minutes of meeting on Monday 13 July 2026

5. Matters arising not covered below

6. Recreation Ground & Open Spaces

6.1. Any general updates not covered below

6.2. Pavilion

6.2.1. Window coverings - quote

6.2.2. External window cleaning – agreement re supplier costs

6.2.3. Legionella contract renewal – agreement re new contract

6.2.4. CCTV – agreement re Councillors' access

6.2.5. Countrystyle Recycling – new rates for pavilion bin collection

6.2.6. Nursery request for amendments to hire agreement & hours of use

6.3. Grounds maintenance update

6.4. Christmas decorations – ideas requested for alternative suppliers

6.5. Horse chestnut tree on Green tree work - additional Kent Highways traffic management costs to be agreed in advance of works

6.6. Agreement re request from Shoreham Aircraft Museum to erect a memorial to Battle of Britain pilot at disused BPC Bus Shelter on A25 by Park Farm

6.7. July 2026 Operational Playground inspection

6.8. Darent River Preservation Society – Update on Darent & Cray Lawson Report

6.9. Darent & Cray Catchment Partnership – agreement on whether to join and appointment of BPC representative

7. Planning

7.1 SDC Local Plan Coordination Group – proposal to join the group from Cllr O'Hara

7.2 Heverswood Lodge – correspondence from SDC Cllr Robinson to SDC Planning Department

Planning applications awaiting comments:

7.3 Demolition of existing outbuilding. Erection of detached outbuilding with log store. Re-located oil tank. Associated hard and soft landscaping.

Kibbles Green Toys Hill Brasted Kent TN8 6NU Ref. No: 26/00987/HOUSE & 26/00988/LBCALT

7.4 Replacements of Front Bay windows - Like for Like

Brasted House High Street Brasted Kent TN16 1JA Ref. No: 26/02153/LBCALT

7.5 Requests permission to replace the existing Kent clay tiles on the existing roof with natural slate and extend as partially covered patio.

Old Farm Cottage Scords Lane Brasted Kent TN16 1QE Ref. No: 26/02030/LBCALT

7.6 Construction of new single-storey studio out building to provide accessible out door leisure space for disabled occupant. Replacement of rear boundary fence. Creation of retaining boundary wall and metal balustrade, fencing, gates and outdoor lighting. Hard and soft landscaping

7 Horizon Close Brasted Kent TN16 1DH Ref. No: 26/01865/HOUSE

7.7 Residential development comprising a minimum of 2 and a maximum of 4 net dwellings

Land North Of Hawthorn Cottages And Algernon Terrace High Street Brasted Kent TN16 1HP
Ref. No: 26/02380/PIP

8. Finance

- 8.1.** Annual Review of Risk Management for 26-27
- 8.2.** Payments & Invoices for Approval
- 8.3.** Credit Card statement for approval
- 8.4.** Completion of Unity Trust forms to open new savings bank accounts
- 8.5.** West Kent Mediation request for grant
- 8.6.** Remembrance Sunday wreath - agreement re donation to Royal British Legion

9. District & County Councillors' Reports

10. Brasted Chart Update

11. Toys Hill Update

12. .gov e mails – update

13. Sevenoaks District Council - CIL Review Consultation

14. Highways

- 14.1.** Updates from reported faults

15. Correspondence

- 15.1.** Chart Lane parking restrictions request

16. Information Exchange

17. Date of Next Meeting: Monday 12 October 2026 at 7pm