

Brasted Parish Council

Brasted Parish Council, PO Box 576, Sevenoaks TN13 9RT
Tel: 01732 455374 e mail: clerk@brastedparishcouncil.gov.uk

Annette Hanson, Parish Clerk

Members of the Council are summoned and members of the public are invited to attend an Ordinary meeting of the Parish Council on **Monday 12 October 2026 at 7.00pm** at Brasted Pavilion, Brasted Recreation Ground for the purpose of transacting the following business:

The meeting will be recorded. Regrettably, it will not be possible to participate in this meeting remotely.

AGENDA

1. **To receive and accept apologies for absence**
2. **Open session – public question time**
This part of the meeting is set aside so that members of the public present may draw the attention of the Parish Council to any matter on the Agenda. Speakers are politely requested to talk for no more than 3 minutes. The total time allowed for the public session is 15 minutes.
3. **Declarations of Interest relevant to items on this Agenda**
4. **Minutes of meeting on Monday 14 September 2026**
5. **Matters arising not covered below**
6. **Recreation Ground & Open Spaces**
 - 6.1. Any general updates not covered below
 - 6.2. Pavilion
 - 6.2.1. Nursery update (closed session)
 - 6.2.2. Window coverings - quote
 - 6.2.3. External window cleaning – agreement re supplier costs
 - 6.2.4. CCTV – agreement re Councillors’ access
 - 6.2.5. Plumbing repairs
 - 6.3. Christmas decorations – update
 - 6.4. Agreement re date for Christmas tree light up event & ordering of tree
 - 6.5. Horse chestnut tree on Green – works carried out 30/10/26
 - 6.6. Update from Shoreham Aircraft Museum re memorial to Battle of Britain pilot
 - 6.7. Complaint re lack of allotment grass cutting
 - 6.8. Completion of grit bin in car park

7. Planning

Planning applications awaiting comments:

7.1 Heverswood Farm Chart Lane Brasted Kent TN16 1LP Ref. No: 26/02419/LDCEX

Confirmation that the buildings known as The Granary, The Stables, Tractor Shed and the Potting Shed at Heverswood Farm, Chart Lane are ancillary and incidental to the residential occupation of the dwellinghouse known as The Old Dairy, Heverswood Farm.

7.2 Saltwood Lodge Chart Lane Brasted Kent TN16 1LX Ref. No: 26/02375/HOUSE

Demolition of existing conservatory and side extensions and erection of new rear single & partial double storey extension including new patio and landscaping, removal of pond. Porch canopy over entrance, alterations to fenestration, rooflights to front and rear elevations.

7.3 National Trust Emmetts Gardens Sundridge Road Ide Hill Kent TN14 6BA Ref. No: 26/02320/FUL

Installation of refreshment trailer

7.4 8 St Martins Meadow Brasted Kent TN16 1NL Ref. No: 26/02323/HOUSE

Demolition of existing single storey side extension, rear conservatory and 2No. dilapidated out buildings.

Construction of new two-storey side extension and single storey rear extension, including removal of existing chimney breast.

8. Finance

- 8.1.** Management accounts & bank reconciliation at 30/9/26
- 8.2.** Payments & Invoices for Approval
- 8.3.** Credit Card statement for approval
- 8.4.** Y/e 31/3/26 Accounts Update
- 8.5.** Receipt of precept £20,410 30/9/26
- 8.6.** Clerk's payrise & amendment to monthly standing order
- 8.7.** West Kent Mediation request for grant
- 8.8.** Sevenoaks Town Council request for grant

9. District & County Councillors' Reports

10. Brasted Chart Update

11. Toys Hill Update

12. .gov e mails – update

13. Spare land for parking

14. Highways

- 14.1.** Updates from reported faults

15. Correspondence

16. Information Exchange

17. Date of Next Meeting: Monday 9 November 2026 at 7pm