# Brasted Parish Council

Brasted Parish Council, PO Box 576, Sevenoaks TN13 9RT
Tel: 01732 455374 e mail: clerk@brastedparishcouncil.gov.uk
Annette Hanson, Parish Clerk

**Members of the Council are summoned and members of the public are invited** to attend an Ordinary meeting of the Parish Council on **Monday 9 November 2026** at **7.00pm** at Brasted Pavilion, Brasted Recreation Ground for the purpose of transacting the following business:

*The meeting will be recorded. Regrettably, it will not be possible to participate in this meeting remotely.*

**AGENDA**

1. **To receive and accept apologies for absence**
2. **Open session – public question time**
   *This part of the meeting is set aside so that members of the public present may draw the attention of the Parish Council to any matter on the Agenda. Speakers are politely requested to talk for no more than 3 minutes. The total time allowed for the public session is 15 minutes.*
3. **Declarations of Interest relevant to items on this Agenda**
4. **District & County Councillors' Reports**
5. **Minutes of meeting on Monday 12 October 2026**
6. **Matters arising not covered below**
7. **Recreation Ground & Open Spaces**
   - **7.1.** Any general updates not covered below
   - **7.2.** Pavilion
     - **7.2.1.** Nursery update (closed session)
     - **7.2.2.** Window coverings - quote
     - **7.2.3.** CCTV – agreement re Councillors' access
     - **7.2.4.** EPC & Asbestos surveys
   - **7.3.** Preparation for Christmas tree light up event: Friday 27 November 2026
   - **7.4.** Playground & green gym equipment inspection
   - **7.5.** Agreement re Kent Highways proposed works to bank along recreation ground, storage of equipment, footpath diversion & removal of tree

8. **Planning**

**Planning applications awaiting comments:**

**Outridge Farm Piggery, Phased Roofing Repairs**

Outridge Farm Pipers Green Road Brasted Chart Kent TN16 1ND 26/02474/FUL · 26/02475/LBCALT

9. **Finance**
   - **9.1.** Payments & Invoices for Approval
   - **9.2.** Credit Card statement for approval
   - **9.3.** Amendment to monthly standing order for Clerk's pension
   - **9.4.** Reappointment of internal auditor
   - **9.5.** List of Community grants awarded 25/26
   - **9.6.** West Kent Mediation request for grant (deferred from last meeting)
   - **9.7.** VAT Return 1/1/26 – 31/10/26

10. Protocol for audio recording of council meetings to be agreed
11. Brasted Chart Update
12. Toys Hill Update

**13.** .gov e mails – update
**14.** Highways
  **14.1.** Updates from reported faults
**15.** Correspondence
  **15.1.** Fawkham Parish Council Local Housing Needs Survey
**16.** Information Exchange
**17. Date of Next Meeting: Monday 14 December 2026 at 7pm**