

**Brasted Parish Council**  
**Parish Council Office Tel: 01732 455374**  
**Parish Council e mail: clerk@brastedparishcouncil.gov.uk**  
**Minutes of the Council Meeting**  
**Held on Monday 11 May 2026 at 7pm**

**Present:** Councillors: N McSheehy (Chair), C Rogowska, D Binsted (items 1 to 18.1 only), H Furness, S Heath, G Bickerton

**In attendance:** Clerk: A Hanson, SDC Cllr S Robinson

**Public:** None

|                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                    |           |                     |              |                     |           |             |           |                           |            |  |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|-----------|---------------------|--------------|---------------------|-----------|-------------|-----------|---------------------------|------------|--|
| <b>1</b>                           | <b>Election of Chair</b><br>Nicola McSheehy stood down as Chair. Nicola McSheehy put herself forward for Chair. Nicola McSheehy was unanimously elected as Chair.                                                                                                                                                                                                                                                                                                                                |                                    |           |                     |              |                     |           |             |           |                           |            |  |
| <b>2</b>                           | <b>Election of Vice Chair</b><br>Chrissie Rogowska stood down as Vice Chair. Chrissie Rogowska put herself forward for Vice Chair. Chrissie Rogowska was unanimously elected as Vice Chair.                                                                                                                                                                                                                                                                                                      |                                    |           |                     |              |                     |           |             |           |                           |            |  |
| <b>3</b>                           | <b>Declarations of Acceptance of Office (Chair, Vice Chair)</b><br>The Chair and Vice Chair signed their Declarations of Acceptance of Office and passed them to the Clerk.                                                                                                                                                                                                                                                                                                                      |                                    |           |                     |              |                     |           |             |           |                           |            |  |
| <b>4</b>                           | <b>To receive and accept apologies for absence</b><br>L O'Hara – Sevenoaks TC meeting, D Edgar – illness, SDC Cllr Michelle Alger – family commitments                                                                                                                                                                                                                                                                                                                                           |                                    |           |                     |              |                     |           |             |           |                           |            |  |
| <b>5</b>                           | <b>Open Session – public question time</b><br>None.                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                    |           |                     |              |                     |           |             |           |                           |            |  |
| <b>6</b>                           | <b>Declarations of Interest relevant to items on this Agenda</b><br>None.                                                                                                                                                                                                                                                                                                                                                                                                                        |                                    |           |                     |              |                     |           |             |           |                           |            |  |
| <b>7</b>                           | <b>Minutes of meeting on Monday 9 March 2026</b><br>Agreed and signed by Cllr McSheehy.                                                                                                                                                                                                                                                                                                                                                                                                          |                                    |           |                     |              |                     |           |             |           |                           |            |  |
| <b>8</b>                           | <b>Review and adoption of Standing Orders and Financial Regulations</b><br>Clerk has updated the Standing Orders for the latest version (as advised by the Internal Auditor). <b>Resolved:</b> The meeting agreed the updated Standing Orders and the Financial Regulations (Proposed SH, seconded HF, unanimously agreed).                                                                                                                                                                      |                                    |           |                     |              |                     |           |             |           |                           |            |  |
| <b>9</b>                           | <b>Financial Review of Direct Debits &amp; Standing Orders in place</b><br>These were reviewed and agreed, there were no issues noted.                                                                                                                                                                                                                                                                                                                                                           |                                    |           |                     |              |                     |           |             |           |                           |            |  |
| <b>10</b>                          | <b>Representatives for specific issues:</b><br>Agreed to eliminate Tree warden & footpaths as no longer required. <table border="1" style="margin-left: 20px;"> <tr> <td><b>Highways &amp; Streetlights</b></td> <td><b>NM</b></td> </tr> <tr> <td><b>Flood Warden</b></td> <td><b>DE,CR</b></td> </tr> <tr> <td><b>Defib Checks</b></td> <td><b>DE</b></td> </tr> <tr> <td><b>CPRE</b></td> <td><b>CR</b></td> </tr> <tr> <td><b>Net Carbon Neutral</b></td> <td><b>LOH</b></td> </tr> </table> | <b>Highways &amp; Streetlights</b> | <b>NM</b> | <b>Flood Warden</b> | <b>DE,CR</b> | <b>Defib Checks</b> | <b>DE</b> | <b>CPRE</b> | <b>CR</b> | <b>Net Carbon Neutral</b> | <b>LOH</b> |  |
| <b>Highways &amp; Streetlights</b> | <b>NM</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                    |           |                     |              |                     |           |             |           |                           |            |  |
| <b>Flood Warden</b>                | <b>DE,CR</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                    |           |                     |              |                     |           |             |           |                           |            |  |
| <b>Defib Checks</b>                | <b>DE</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                    |           |                     |              |                     |           |             |           |                           |            |  |
| <b>CPRE</b>                        | <b>CR</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                    |           |                     |              |                     |           |             |           |                           |            |  |
| <b>Net Carbon Neutral</b>          | <b>LOH</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                    |           |                     |              |                     |           |             |           |                           |            |  |
| <b>11</b>                          | <b>Review of other Governance Documents, including The Statement of Internal Control</b><br><b>Resolved:</b> To agree the other Governance documents including the Statement of Internal Control (unanimously agreed).                                                                                                                                                                                                                                                                           |                                    |           |                     |              |                     |           |             |           |                           |            |  |

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|    | Re Investment policy, agreed Clerk would look into interest bearing accounts (as recommended by the Internal Auditor). SH suggested looking at the Public Sector Deposit Fund.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | AH                            |
| 12 | <b>Legionella Policy to be agreed</b><br><b>Resolved:</b> Agreed the Legionella Policy (no change from last year). During the meeting the physical legionella logbook was checked for evidence of contractor logging. Clerk also noted that the contractors e mail a weekly log and evidence of flushing to her.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                               |
| 13 | <b>Proposed Reserves Policy to be agreed</b><br><b>Resolved:</b> Agreed the Reserves Policy (unanimously agreed).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                               |
| 14 | <b>Renewal of Civility &amp; Respect Pledge</b><br><b>Resolved:</b> Renewed the Civility & Respect Pledge (unanimously agreed).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                               |
| 15 | <b>Matters arising not covered below</b><br>N/A.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                               |
| 16 | <p><b>Recreation Ground &amp; Open Spaces</b></p> <p><b>16.1 Any general updates not covered below</b></p> <p>NM updated on issues regarding Stubbs Wood (owned by SwIH PC). Agreed Stubbs Wood is a much-loved local woodland, used by many Brasted as well as Sundridge with Ide Hill residents. Agreed Clerk would send an e mail to Clerk at SwIH PC &amp; cc Ide Hill parish councillors to enquire whether SwIH PC would consider transferring Stubbs Wood as a community asset to BPC to own and manage for the benefit of the whole community. Noted that BPC would need to do further research before proceeding further but would be useful to know if this is of interest to SwIH PC.</p> <p><b>16.2 Pavilion</b></p> <p><b>16.2.1 Nursery usage Friday afternoons</b></p> <p>Noted that from the start of the Summer term and on an ongoing basis the nursery would be hiring the Pavilion on Friday afternoons. Agreed gas safety certificate and fire risk assessment can be sent to the nursery.</p> <p><b>16.2.2 Nursery hire rates to be revised from September 2026</b></p> <p>Noted – to be discussed at June meeting.</p> <p><b>16.2.3 Electrical Inspection update</b></p> <p>Clerk updated on the recent electrical inspection that took place on 6/3/26. Urgent works already carried out included disconnecting a live cable (£75 + VAT) and refixing the external floodlight cable (£95 + VAT).</p> <p><b>Resolved:</b> Unanimously agreed to proceed with further recommended works to upgrade the 12 way RCBO fusebox (£875 + VAT) &amp; the 8 way RCBO fusebox (£750 + VAT). Agreed to use CIL for this work.</p> <p><b>16.3 Playground resurfacing – update and agreement of costs</b></p> <p>The meeting retrospectively agreed the urgent works carried out since the last meeting to the playground surface:</p> <p>David Edgar – reimbursement for Heras fencing £846 (Clerk to check if CIL can be used for this cost)</p> <p>Dominic McSheehy £1,032 - seeding and work to the surface under the play equipment</p> <p>David Edgar - £9.18 mileage Brasted – Brenchley to pick up fencing</p> <p>Jewson £36 - tarmac (to fill recreation ground driveway pothole)</p> | <p>AH</p> <p>AH</p> <p>AH</p> |

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|  | <p>Due to poor weather conditions the grass has not yet grown. It was agreed to remove the fencing, store at Park Farm and reseed again later in the year. The clerk will order the replacement pendulum swings once the fencing is removed.</p> <p><b>16.4 Playground inspection</b></p> <p>Circulated to all councillors and noted. David Edgar has tightened the nuts securing the ski stepper to the base (reported as loose in the inspection). The equipment surrounded by fencing could not be checked in the inspection as it was inaccessible.</p> <p><b>16.5 Grounds maintenance update</b></p> <p>Clerk is meeting with Cherished on Thursday to discuss covering some free allotment plots. There had been an issue with the mowing at the recreation ground and the allotments, but this has now been brought up to date. The Cherished monthly report was noted. The Clerk will report the damaged sign on the verge by the White Hart noted by Cherished and the damaged pavement on the A25 by the recreation ground. The invoicing issue was discussed; it was agreed the invoice that was issued based on actual work carried out (excluding VAT as there is no VAT registration yet) would be paid.</p> <p><b>16.6 Titanium Sound Productions – offer for Christmas event sound assistance</b></p> <p>The meeting agreed to accept the kind offer of assistance in December.</p> <p><b>16.7 Noticeboard &amp; Interpretation Boards on Green - update</b></p> <p>These have been sanded and varnished, the water pump will also be painted later this year. Clerk will update the website address and QR code for walks on the interpretation boards.</p> <p><b>16.8 Anti-social behaviour update</b></p> <p>Clerk updated on the anti-social behaviour at the recreation ground and the e mail from SDC regarding the tennis. Clerk was asked to query whether there were any GDPR issues in SDC's correspondence.</p> <p><b>16.9 Oakbury Tennis Club – update</b></p> <p>Clerk noted that £255 was received for April 2026.</p> <p><b>16.10 Tennis Courts sign – for approval</b></p> <p>Proposed signage for the tennis courts was circulated. It was agreed this could be adapted so that priority is given for tennis &amp; appropriate footwear worn. Decision deferred to next meeting.</p> <p><b>16.11 Christmas decorations – update</b></p> <p>No update yet.</p> <p><b>16.12 Correspondence from SDC Dog warden</b></p> <p>Clerk updated on possible issue with a dog falling ill having strayed into a field neighbouring the recreation ground. The owner of the field has been contacted and confirmed no chemicals have been used in the field. Clerk was asked to remind dog walkers that dogs in the recreation ground should be kept on leads via The Brasted Diary.</p> <p><b>16.13 Village sign update</b></p> | <p>AH</p> <p>AH</p> <p>AH</p> <p>AH</p> <p>AH</p> <p>AH</p> |
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|    | <p>The meeting considered the quote for carrying out the work to the sign. <b>Resolved:</b> To accept the quote for £625 + VAT from the blacksmith and £550-£850 for the sign painter (unanimously agreed). Agreed to use CIL for this expenditure.</p> <p><b>16.14 Basketball net – proposed new location</b></p> <p>The meeting agreed delay erecting the net.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | AH             |
| 17 | <p><b>Planning</b></p> <p><b>Planning applications awaiting comments to SDC:</b></p> <p>17.1 Engineering works comprising erection of retaining wall. Erection of pergola and gazebo with associated hard and soft landscaping works.<br/><b>Hogtrough Cottage Hogtrough Hill Brasted Kent TN16 1NX Ref. No: 26/00822/HOUSE</b><br/>Agreed to Support the application.</p> <p>17.2 Roofing Alterations to Outridge Farm Piggery<br/><b>Outridge Farm Pipers Green Road Brasted Chart Kent TN16 1ND Ref. No: 26/00731/FUL</b><br/>Agreed to Support the application subject to the agreement of the Conservation Officer.</p> <p>17.3 Single-storey rear/side extension with roof lights and roof lantern. Alterations to existing glazing. Removal of existing garage door to be replaced with single window. New front door on eastern elevation with overhanging canopy. Extended hard landscaping at the rear. Demolition of existing conservatory and replacement by a garden room. Two new openings to existing solid masonry garden wall. Repairs to existing main roof, flashing repairs where needed around existing chimneys and dormers.<br/><b>Stables High Street Brasted Kent TN16 1JE Ref. No: 26/00533/HOUSE</b><br/>Agreed to Support the application subject to the agreement of the Conservation Officer.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                |
| 18 | <p><b>Finance</b></p> <p><b>18.1 Review of management accounts &amp; bank reconciliation to 31 March 2026</b></p> <p>Overall variance is £26k better than budget due to (i) income £8k better than budget (CIL income £10.6k offset by loss of fitness income £2.5k) (ii) Open Spaces positive variance £14k c f budget (delayed receipt of grounds maintenance invoices, treework carried out in 26/27 rather than 25/26, small positive variances on Green, Toys Hill &amp; Pipers Green budgets, budget for village gates not spent as gates no longer feasible) (iii) Recreation ground £6k under budget (£5k budget for tarmacking around Green Gym not carried out).</p> <p>DB left the meeting.</p> <p><b>18.2 Councillor’s signature on bank statement &amp; bank reconciliation at 31/3/26</b><br/>Signed by HF. Bank balance &amp; bank reconciliation at 31/3/26 = £81,771.52 (already audited by the internal auditor).</p> <p><b>18.3 Annual Review of Risk Management for 26-27</b><br/>Clerk has drafted an Annual Review of Risk Management paper for 26/27. Internal auditor has suggested a residual risk column is included within the risk register. Agreed Clerk will add a column and bring back to next meeting.</p> <p><b>18.4 Review of Banking Signatories</b><br/>The current list of banking signatories was noted and agreed. Agreed GB will be another Admin user (Clerk is currently only Admin). Clerk to complete relevant banking forms.</p> <p><b>18.5 Revised letter to update councillors’ e mail addresses</b><br/>Previous letter was rejected by Unity due to an issue with CR’s signature. NM signed the redrafted letter, Clerk to arrange DE’s signature on the letter and send to Unity.</p> <p><b>218.6 Payments for Approval</b></p> | AH<br>AH<br>AH |

The Clerk has circulated the payments for approval in advance. Clerk to add Cherished payment for Grounds Maintenance £987.06.

AH

The following payments were submitted for approval:

|     |           |            |                                             |                                       |
|-----|-----------|------------|---------------------------------------------|---------------------------------------|
| 226 | 2026-2027 | £10,500.00 | Treework                                    | NPC Special Projects Ltd              |
| 225 | 2026-2027 | £250.00    | Edenbridge Community First Responders Grant | Edenbridge Community First Responders |
| 224 | 2026-2027 | £927.42    | KALC membership                             | KALC                                  |
| 223 | 2026-2027 | £798.96    | Legionella Monitoring                       | Water Hygiene Management              |
| 222 | 2026-2027 | £180.00    | Interpretation Boards repairs               |                                       |
| 221 | 2026-2027 | £38.89     | Interpretation Boards repairs               | Jewson                                |
| 220 | 2026-2027 | £204.00    | Pavilion electrical repairs                 | M&S Electrical Services Ltd           |
| 219 | 2026-2027 | £249.60    | Dog Blns                                    | Sevenoaks District Council            |
| 218 | 2026-2027 | £920.57    | Streetlights Maintenance Contract           | Streetlights                          |
| 217 | 2026-2027 | £40.24     | APM Refreshments                            |                                       |
| 216 | 2026-2027 | £228.00    | Playground inspection                       | TMPI Ltd                              |
| 215 | 2026-2027 | £166.18    | Grounds Maintenance                         | CS Landscapes                         |
| 214 | 2026-2027 | £1,580.98  | Insurance                                   | Clear Councils Insurance              |
| 213 | 2026-2027 | £375.00    | Cleaning                                    |                                       |
| 212 | 2026-2027 | £2,160.28  | Grounds Maintenance                         | CS Landscapes                         |
| 211 | 2026-2027 | £275.00    | Internal audit                              | LegalIAS                              |
| 210 | 2026-2027 | £499.80    | PO Box cost                                 | Royal Mail Group                      |

The payments were all agreed. CR & HF to authorise online.

#### **18.7 Credit Card statement for approval**

Noted and agreed statements for 2/4/26 & 3/3/26.

#### **18.8 Internal Audit update**

Internal audit is complete & the Internal Auditor's report has been circulated to all councillors. Issues raised by the Internal Auditor:

*Standing Orders* – to be updated for latest NALC version (Clerk has used updated version for 26/27 per item 8).

*Quotation decision* – minutes should record name and amount for successful contractor – agreed this would always be minuted.

*Review of Internal Controls* - Residual Risk column is recommended (Clerk will update, see item 18.3).

*Annual appraisals* – agreed to make this an Agenda item at last meeting of the 26/27 year.

*Interest bearing accounts* – see item 11 (Clerk will review interest bearing bank accounts)

*Publication of background papers/reports* – agreed to note on the website that these are available for any member of the public who wishes to inspect them.

*Data audit* – Clerk to complete annually and present at future audits

*Publication of Internal Auditor's report* – Agreed to note the Internal Auditor's Report Conclusion for 26/27 and state that full documentation is available on request.

*Grants Policy* – introducing a policy was discussed. It was agreed that as all grants are in line with s137 a policy was not currently required but agreed to only discuss grant applications on a quarterly basis (item 18.12)

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|    | <p><b>18.9 Insurance renewal (1 June 2026)</b><br/>In 2<sup>nd</sup> year of 3 year agreement with Clear Councils Insurance (the current supplier).<br/><b>Resolved:</b> Unanimously agreed to proceed with Clear Council's insurance on a 3-year agreement at a cost of £1,580.98.</p> <p><b>18.10 Receipt of First Half of Precept from SDC</b><br/>Clerk confirmed £20,410 was received on 30/4/26</p> <p><b>18.11 CIL Receipt</b><br/>Noted that £10,812.66 was received on 1/5/26.</p> <p><b>18.12 Request for grants</b><br/>Agreed that in future grant requests would be considered every 3 months and the amount available would be one quarter of the annual budget at each meeting. BPC can only donate to local charities under the terms of s137.</p> <p><b>18.12.1 Air Ambulance</b><br/><b>Resolved:</b> To award a grant of £250 (unanimously agreed).</p> <p><b>18.12.2 DRiPS</b><br/><b>Resolved:</b> To award a grant of £250 (unanimously agreed).</p> <p><b>18.12.3 St Martin's Church re mowing</b><br/><b>Resolved:</b> To award a grant of £235 towards mowing costs (unanimously agreed).<br/>Clerk was asked to mention to St Martin's that no VAT is due to the supplier re mowing.</p> <p><b>18.12.4 DAVSS</b><br/>Agreed not to donate.</p> <p><b>18.13 Clerk's pension</b><br/>Agreed Clerk will request a quote from the actuary for joining the Kent LGPS.</p> <p><b>18.14 Review rates for Tennis Club</b><br/>Meeting considered the request for reducing the proposed 26/27 hire rate but as a similar inflationary increase has been made to other users it was agreed not to make a reduction. The councillors stressed they are very grateful for all the assistance received from the tennis club.</p> |    |
| 19 | <p><b>District &amp; County Councillor Reports</b><br/><i>Sandra Robinson:</i><br/><i>Food waste collection</i> - Issues in Rectory Lane noted. Missed collections need to be reported to Direct Services. In first week, 50 tonnes of food waste was collected. Food waste collections can be up to 4pm on day of collection.<br/><i>Call in to Scrutiny</i> - took place on Tuesday over the Cabinet potentially not weighing all evidence on refusal to transfer some community assets to the Town Council.<br/><i>Sevenoaks redevelopment</i> – this has significantly changed (KCC no longer involved, leisure centre will close, will lose 300 parking spaces).<br/><i>Accounts</i> - opening balances and 23 accounting lines have not been able to be audited by the external auditors.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |    |
| 20 | <p><b>Brasted Chart update</b><br/>No update.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |    |
| 21 | <p><b>Toys Hill update</b><br/>Clerk was asked to chase the carpenter re new bench.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | AH |
| 22 | <p><b>Invitation to 'Making it Happen awards' Thursday 18 June 2026 7-9.30pm, St Nicholas Church, Sevenoaks</b><br/>NM, CR, GB &amp; AH to attend.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |    |
| 23 | <p><b>.gov e mails update</b><br/>DE &amp; DB still having issues but as not present at the meeting deferred to next meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |    |

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| <b>24</b> | <b>Sevenoaks Men's Sheds – update</b><br>Sevenoaks Men's Sheds are in discussion with National Trust re use of Octavia Hill bunkhouse. Brasted PC is supportive of this.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |          |
| <b>25</b> | <b>Kent Highways</b><br><b>25.1 Updates from reported faults</b><br>Noted. NM has asked Nigel Williams to arrange drain clearance on Chart Lane.<br><b>25.2 Clerk's update on HIP meeting with Nigel Rowe, 2 April 2026</b><br>Clerk went through the HIP agreed at the last meeting with Nigel Rowe, he has forwarded the ideas onto the KCC Highways engineers. The BPC proposals to create more parking spaces on the A25 (removal of the chicane, width reduction of the pavement and lamppost removal) will be extremely expensive and beyond the parish council's resources so would need funding from KCC.<br><b>25.3 Resident's suggestion re HGV signage Chart Lane/Emmetts Lane</b><br>Agreed to add this onto the Brasted HIP.<br><b>25.4 Suggestion re HGV signage Rectory Lane/Church Road</b><br>Agreed to add this onto the Brasted HIP. | AH<br>AH |
| <b>26</b> | <b>Correspondence</b><br><b>26.1 Letter of thanks from SVTG</b><br>Noted.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |          |
| <b>27</b> | <b>Information Exchange</b><br>None.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |          |
| <b>28</b> | <b>Date of Next meeting</b><br>Scheduled for Monday 8 June at 7pm.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |          |

The meeting closed at 9.31 pm.

Signed as a correct record ..... Chair      Date .....