Brasted Parish Council
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Minutes of the Council Meeting
Held on Monday 14 September 2026 at 7pm

Present: Councillors: N McSheehy (Chair), G Bickerton, D Binsted, D Edgar, H Furness, S Heath, L O'Hara

In attendance: Clerk: N McSheehy

Public: None

1	**To receive and accept apologies for absence** Apologies received from: C Rogowska, A Hanson, SDC Cllrs N Williams, S Robinson, M Alger	
2	**Open Session – public question time** None.	
3	**Declarations of Interest relevant to items on this Agenda** HF declared an interest in Heverswood Lodge.	
4	**Minutes of meeting on Monday 13 July 2026** Agreed and signed by Cllr McSheehy. GB noted he did not agree with BPC's agreement to pursue a 20 mph speed limit on the A25 in Brasted.	
5	**Matters arising not covered below** N/A.	
6	**Recreation Ground & Open Spaces** **6.1 Any general updates not covered below** **6.2 Pavilion** **6.2.1 Pavilion window coverings quote** HF to arrange measuring. **6.2.2 External window cleaning – agreement re supplier costs** Clerk to obtain other quotes for external window cleaning as it was felt the current costs may be too high. **6.2.3 Legionella Contract Renewal** **Resolved:** To accept revised annual renewal price of £2,743.12 + VAT (unanimously agreed) from 1 October 2026. **6.2.4 CCTV – agreement re Councillors' access** HF to follow up with DE re password. **6.2.5 Countrystyle Recycling – new rates for pavilion bin collection** **Resolved:** To agree revised rates for weekly pavilion collection (£12.19 for 660l wheelie bin & £7.89 for 360 reyclables wheelie bin) unanimously agreed. **6.2.6 Nursery request for amendments to hire agreement & hours of use**	HF AH HF

	Meeting considered the request from the nursery and agreed these potential changes could be considered but would need more detailed information before making any commitments. **6.3 Grounds maintenance update** No report received from Cherished. **6.4 Christmas decorations – ideas requested for alternative suppliers** Previous supplier has not responded to requests for quotes. NM has sought quotes from two new companies. **6.5 Horse chestnut tree on Green tree work – additional Kent Highways traffic management costs to be agreed in advance of works** Unanimously agreed to pay the additional £814 traffic management costs. **6.6 Agreement re request from Shoreham Aircraft Museum to erect a memorial to Battle of Britain pilot at disused BPC Bus Shelter on A25 by Park Farm** **Resolved:** Agreed that a memorial to a WWII fighter pilot (which came down opposite Horizon Close) could be commemorated by Shoreham Aircraft Museum. All costs to be paid by Shoreham Aircraft Museum (unanimously agreed). **6.7 July 2026 Operational Playground inspection** Noted. Signage was also erected over the summer warning playground users of the hard ground. **6.8 Darent River Preservation Society – Update on Darent & Cray Lawson Report** Noted. **6.9 Darent & Cray Catchment Partnership – agreement on whether to join and appointment of BPC representative** Agreed DE would be the BPC representative.	
7	**Planning** **Planning applications awaiting comments to SDC:** 7.1 SDC Local Plan Coordination Group – proposal to join the group from Cllr O'Hara Noted. 7.2 Heverswood Lodge – correspondence from SDC Cllr Robinson to SDC Planning Department The correspondence was noted, SDC's planning department to respond. **Planning applications awaiting comments:** **7.3** <u>Demolition of existing outbuilding. Erection of detached outbuilding with log store. Re-located oil tank. Associated hard and soft landscaping.</u> Kibbles Green Toys Hill Brasted Kent TN8 6NU Ref. No: 26/00987/HOUSE & 26/00988/LBCALT Support subject to agreement of Conservation Officer. **7.4** <u>Replacements of Front Bay windows - Like for Like</u> Brasted House High Street Brasted Kent TN16 1JA Ref. No: 26/02153/LBCALT Support subject to agreement of Conservation Officer.	

7.5 Requests permission to replace the existing Kent clay tiles on the existing roof with natural slate and extend as partially covered patio.
Old Farm Cottage Scords Lane Brasted Kent TN16 1QE Ref. No: 26/02030/LBCALT
Support subject to agreement of Conservation Officer.

7.6 Construction of new single-storey studio out building to provide accessible out door leisure space for disabled occupant. Replacement of rear boundary fence. Creation of retaining boundary wall and metal balustrade, fencing, gates and outdoor lighting. Hard and soft landscaping
7 Horizon Close Brasted Kent TN16 1DH Ref. No: 26/01865/HOUSE
The meeting agreed to Support this application.

7.7 Residential development comprising a minimum of 2 and a maximum of 4 net dwellings
Land North Of Hawthorn Cottages And Algernon Terrace High Street Brasted Kent TN16 1HP Ref. No: 26/02380/PIP
No comment made, subject to Conservation Officer.

8 Finance

8.1 Annual Review of Risk Management for 26-27

The Annual Risk Management for 26-27 has been amended to add a residual risk column.

Resolved: To agree the Annual Review of Risk Management for 26-27 (unanimously agreed).

8.2 Payments & Invoices for approval

The following payments were submitted for approval:

10.09.2026	254	£1,367.71	Grounds Maintenance	Cherished Services Ltd
10.09.2026	253	£249.60	Dog BIns	Sevenoaks District Council
08.09.2026	252	£195.00	Cleaning	
25.08.2026	251	£50.00	Pavilion Window cleaning	
04.08.2026	250	£20.90	Allotment covering	Jewson
04.08.2026	249	£263.23	Website Hosting	Vision ICT
20.07.2026	245	£50.00	Community Grant	Royal British Veterans Enterprise

The payments were all agreed. GB & HF to authorise the payments online.

8.3 Credit card statement for approval

Noted and agreed statements for August & September 2026.

8.4 Completion of Unity Trust Forms to open new savings bank accounts

The meeting signed the bank forms to open the 95 day notice account and the instant access deposit account. Clekr to submit. AH

8.5 West Kent Mediation request for grant

	Deferred to next meeting and include grant request from previous meeting. Clerk to provide list of grants paid last year. **8.6 Remembrance Sunday Wreath** Agreed to donate £100 to RBLI, as for last year.	
9	**District & County Councillor Reports** None.	
10	**Brasted Chart update** NM updated the meeting. Brasted Chart Fair was excellent.	
11	**Toys Hill update** HF updated the meeting. Toys Hill Fair was also very successful. Bench has been installed but not yet completed. Concerns from residents re speeding down Scords Lane and some thefts.	
12	**.gov e mails update** No update.	
13	**Sevenoaks District Council – CIL Review Consultation** Noted.	
14	**Kent Highways** **14.1 Updates from reported faults** Noted.	
15	**Correspondence** **15.1 Chart Lane parking restrictions request** Noted. KCC Highways have confirmed the trees overhanging the road do not need to be cut back. No agreement to request parking restrictions due to inadequate parking on the High Street.	
16	**Information Exchange** DE noted numerous motorway closures during the Summer which have been very disruptive. DE queried why the whole motorway needs to be shut overnight, or whether 2 lanes could be kept open to prevent all the traffic coming along the A25.	
17	**Date of Next meeting** Scheduled for Monday 12 October at 7pm.	

The meeting closed at 8 pm.

Signed as a correct record ……. Chair Date ……